

## PROJECT PLANNING TIMELINE: FEB COHORT 6 (April 29 - September 27, 2019)

### Tentative Updated Timeline (Updated 2/5/2019)

Milestone/Activity	Timeline
OPM hosts webinar for interested FEBs	Aug 9, 2018
FEB garners Board support	Aug – Sept 2018
OPM-FEB Check-In Meeting	Thu, Sept 20
FEB and Board members recruit agencies to participate	Aug – Oct 2018
OPM-FEB begin biweekly meetings	Wed, Oct 17
Agencies confirm participation to FEB	Fri, Nov 2
Agencies Recruit Participants/Potential Rotations	Oct 2018 – Feb 2019
Agencies select rotation assignments/participants	COB Fri, Feb 22
Agencies send rotation assignments/participant materials to FEB	
Matching Process	Jan – Mar 2019
FEB distributes rotation assignments to agencies to share with participants	Mon, Feb 25
Participants review available rotation assignments	Mon, Feb 25 – Thu, Mar 7
Agencies submit participant preferences (top 3, not ranked) to FEB	COB Fri, Mar 8
FEB distributes interested participants' materials to agencies to share with supervisors	Mon, Mar 11
OPM conducts webinar for potential host & home supervisors	Tue, Feb 26 and Mar 12
Supervisors review materials and interview interested participants	Tue, Mar 12 – Thu, Mar 21
Agencies submit host supervisor approvals to FEB	COB Fri, Mar 25
Agencies submit ranked participant preferences to FEB	
Matching meeting with agency POCs	Week of Mar 29
FEB finalizes matches with agencies	By Fri, Mar 29
Orientation/Onboarding	Mar – Apr 2019
Agencies communicate matches to participants (orientation “save the date”)	Week of Apr 1
Agencies begin onboarding /complete rotation agreements with participants	Mon, Apr 1 – Fri, Apr 26
OPM hosts orientation for participants, home/host supervisors	Late April TBD
Cohort 6 Rotation	Mon, April 29 – Fri, Sept 27*
OPM hosted virtual cohort events (2 <sup>nd</sup> or 3 <sup>rd</sup> Week of Month)	June & July 2019
OPM hosted virtual Graduation (3 <sup>rd</sup> or 4 <sup>th</sup> Week of Month)	September 2019